



Office (641) 939-8132

1116 14 Ave. Eldora, IA 50627

The Hardin County Emergency Management Commission

December 17, 2019

Hardin County Emergency Operations, Training and Exercise Facility

1031 Edgington Avenue, Eldora, IA

MINUTES

Call to Order: Called to order by Chair Dave McDaniel at 1829.

Pledge of Allegiance: *I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, On Nation under God, Indivisible, with liberty and Justice for all.*

Establish Quorum: Pat Dagg-Ackley, Alden-ABSENT, Kevin Vierkandt-Buckeye, Dave Dunn-Eldora, Randy Smuck-Hubbard, Gene Newgaard-Iowa Falls, Blake Ritchie-New Providence, Radcliffe-ABSENT, Scott Williams-Steamboat Rock, Andrew Clemons Sr.-Union, Erin Cross-Whitten, Renee McClellan-Hardin County Board of Supervisors, Dave McDaniel-Hardin County Sheriff, Thomas Craighton-Hardin County Emergency Management, Wade Harken-Iowa Falls Police Chief

Approval of the Agenda: Motion by Scott Williams to approve Agenda with change of moving New Business ahead of Old Business. Seconded by Blake Ritchie. Motion passed.

Approve minutes of November 2019 meeting: Motion by Blake Ritchie to approve minutes as presented, seconded by Andrew Clemons Sr. Motion passed.

Public Comment: Wade Harken updated on the building signage. The sign has been ordered with the changes approved at last meeting. The cost is now only \$30.00 not \$1400.

Financials: for November 2019- Motion by Renee McClellan to approve financials as presented, seconded by Blake Ritchie. Motion passed.

Sheriff Dave McDaniel-Chair
Thomas A. Craighton BS, AAS, CRT, PM, FF-II, IaCEM, DPS-Training Specialist I, MEI
EMA Coordinator

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Special Item before Budget Discussion-Work Comp-Action-Work comp quote was received through Brown -Hurst Insurance for Work Comp for Thomas. They will cover with annual Premium of \$2095.00. Motion by Dave Dunn to approve Work Comp with Brown-Hurst through Acord Insurance at cost of \$2095.00. Seconded by Pat Daggs. Motion carried Unanimously.

New Business:

- a) Cots to replace broken-action-Thomas reported that cots have been brought back from Ellsworth College from their Dorm Fire. There were 15 damaged. The cost to replace these 15 cots is \$2600. Item C in Agenda was also discussed. Motion by Renee McClellan to bill Ellsworth College for the costs, wait for the reimbursement then purchase the 15 cots to replace those broken. Seconded by Andrew Clemons Sr. Motion passed unanimously.
- b) Theisen Charge Account-action-There had been a charge account at Theisen's that was closed due to non-use since 2007. Motion by Blake Ritchie to approve Thomas to open this Charge Account again with purchase limits of \$2000.00. Seconded by Scott Williams. Motion passed unanimously.
- c) Bill Ellsworth College for costs of replacements items-discussed above n Item A.

Old Business:

- a) EOC Upgrades – Acoustic issues-discuss and possible action-Thomas reported that he had been in contact with an Acoustic Engineer that would cost \$3000 to come in study the sound quality and they would then be able to recommend the type, kind and placement of acoustical material. They stated this would give us a complete package to get acoustics correct the first time in placement. Thomas is to get back to them and get information on guarantees and references. Also, to



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contact some of those references. Bring information back to January Meeting.

- a) 5 Year Strategic Plan Discussion-Possible Action-Discussion on 5-year plan and request for any changes. This will be sent out to Commission members again.
- b) FY20-21 Budget Discussion-Discussion on items in the FY 20-21 budget. Salary increase is figured at Cost of living of 1.3% per Board of Supervisors and Merit at 3% per discussion. The items were the capitol of purchasing new tables and chairs for facility, putting \$5000 into Disaster Recovery and Sustenance. There was consensus in the proposed budget and Thomas will put this into the Department of Management forms and have ready for January meeting to approve, publish and set Public Hearing for.

Coordinator Update: Thomas reported that there are two FEMA classes scheduled for the EOC, Training Facility, Sheriff's Department has a training scheduled. There will be more classes and exercises coming as we move through 2020.

Thomas has set up HazMat Refresher for County March 3 at Center. Also, County Fire has requested Thomas setup and organize a Firefighter I class for county. Thomas will assist with teaching, but other instructors will also be teaching. This will Start in January of 2020.

Next Meeting Date: January 21, 2019 at Hardin County Emergency Operations, Training and Exercise Facility 1031 Edgington Avenue, Eldora, IA

Adjourn: Motion to adjourn by Kevin Vierkandt, seconded by Blake Ritchie.
Meeting Adjourned at 1935.

Sheriff Dave McDaniel-Chair
Thomas A. Craighton BS, AAS, CRT, PM, FF-II, IaCEM, DPS-Training Specialist I, MEI
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